

## DBS Update Service – Consent Form

For DBS Checks in England & Wales **only**



This form is to be used for individuals who have an enhanced DBS check **and** have subscribed to the DBS Update Service. You must have the consent of the individual to be able to check their online status, i.e. if they are still clear to work or volunteer with children and young people.

Please complete this form fully and in capital letters.

All information will be treated as confidential and managed in accordance with relevant data protection legislation and guidance. You have a right of access to information held on you under the Data Protection Act 1998.

### Applicant / DBS Holder's Details

Branch / Linked Centre Name:			
Pony Club Official / Area Representative / Centre Coordinator:			
Name:			
Role / Position Held:		Date of Birth:	
Address: Please include full address and postcode			
DBS Certificate (Unique) Number:		Date of Issue:	
Level of Certificate:	Standard / Enhanced	Clear Certificate?	Yes / No
Organisation who carried out the original check:			

By completing this form, you agree for the abovementioned Pony Club Branch / Linked Centre and The Pony Club to carry out a DBS certificate status check on you to ensure you are still clear to work or volunteer with children and young people, as per the definition of Regulated Activity (as per the Health, Safety and Safeguarding Rulebook).

**Note:** The update service does not specify the content that may be shown on the initial certificate, nor does it show any new content after the issue date. Therefore, you **must** show the original certificate to the Branch DC, Centre Proprietor or Safeguarding Officer and/or the Area Rep or Centre Coordinator before they are able to check your online status check.

If the Update Service indicates that there is content on the certificate, you will be asked to complete a new DBS check to ensure you are still clear to work or volunteer in a regulated activity role with children and young people.

**Please turn over.**

Have you ever been known to any Children's Services department or Police as being a risk or potential risk to children, young people or adults at risk?	YES / NO (if Yes, please provide further information)
Have you been the subject of any disciplinary investigation and/or sanction by any organisation due to concerns about your behaviour?	YES / NO (if Yes, please provide further information)
Have you committed any offence of abuse or causing harm to children, young people or adults at risk that may be relevant to the work that you undertake for The Pony Club?	YES / NO (if Yes, please provide further information)
I agree that the information provided here, and on the update service, may be processed in connection with recruitment purposes by the Pony Club Branch / Linked Centre and/or The Pony Club. I also understand that an offer of employment may be withdrawn or disciplinary action may be taken if information is not disclosed by me and subsequently comes to the Pony Club Branch / Linked Centre and/or The Pony Club's attention. (Please tick)	
In accordance with The Pony Club's procedures, if required, I agree to provide a valid disclosure certificate and consent to the organisation clarifying any information provided on the disclosure check with the agencies providing it. (Please tick)	
I agree to inform the Pony Club Branch / Linked Centre and/or The Pony Club within 24 hours if I am subsequently investigated by any agency or organisation in relation to concerns about my behaviour towards children, young people or adults at risk. (Please tick)	
I understand that the information contained on this form, the results of the disclosure check and information supplied by third parties may be supplied by The Pony Club to other persons or organisations in circumstances where this is considered necessary to safeguard children. (Please tick)	
I have read the Safeguarding Section of The Pony Club Health, Safety & Safeguarding Rulebook and anticipate taking on tasks described as Regulated Activities. (Please tick)	

**\*Please note**, where the Pony Club Branch / Linked Centre is mentioned, this refers to appropriate officials, including but not limited to: the Pony Club Office, District Commissioner, Proprietor, Safeguarding Officer, Area Representative or Centre Coordinator.

**By signing this form, I confirm that I understand and agree to the above.**

Signature:			
Print Name:		Date:	

**For Official use only:**

Signature:			
Print Name:		Date update service checked:	
Role:			
Is the certificate still valid? <i>Please tick the relevant statement</i>	<input type="radio"/> This certificate remains current as no further information has been identified since its issue.  <input type="radio"/> This certificate is no longer current. The applicant must apply for a new DBS check.		