



**Thank you for volunteering! Your support is vital to the success of this event.  
Please follow the plan below to ensure a smooth and enjoyable day**

## **BEFORE THE DAY**

- Make sure you have viewed any training videos – Please see links below

## **ARRIVAL**

- Arrive on site no later than 20 minutes before your shift starts
- This allows time for check-in and preparation

## **REGISTRATION**

- Head to the Prize Giving Marquee upon arrival
- Sign in with the Volunteer Co-ordinator
- Buggy Drivers – Ensure you have your Driving Licence with you
- Collect your
  - Hi-vis tabard (must be worn at all times while on duty)
  - Select your breakfast and/or collect your packed lunch

## **DURING YOUR SHIFT**

- Arrive at your station in good time. If you are taking over the role from another volunteer allow time for them to hand over any information that you may need
- Follow the instruction provided by your Team Leader or the Volunteer Co-ordinator
- If you have any questions or issues, return to the Prize Giving Marquee or contact the Volunteer Co-ordinator

## **END OF THE DAY**

- Sign out with the Volunteer Co-ordinator in the Volunteers & Officials Tent
- Return your hi-vis tabard
- Enjoy a cup of tea or coffee and a slice of cake with your fellow volunteers

## **TOP TIPS FOR THE DAY**

- Wear comfortable footwear and weather appropriate clothing – Don't forget your sun block!
- Stay hydrated – water will be supplied throughout the day, of course, you are welcome to bring your own refreshments too
- Take breaks – a Relief Volunteer will cover your role while you take a break
- Please feel free to visit the Volunteers & Officials Tent and enjoy a cup of tea or coffee, and a slice of cake, it's the perfect spot to meet other volunteers and have a well-earned break!
- Make a note of the Volunteer Co-ordinator's contact number: 07951 036 875 – TEXT ONLY
- Enjoy the atmosphere and enjoy yourself, thank you for being part of the Champs Volunteer Team and making it possible to run this fantastic event!

## CATERING

**Breakfast:** A welcome coffee or tea with either Bacon Butty or a pastry from 7.30am - 9.00am. Choose and pack your lunch which will be delivered to you between 12 noon and 1.15 pm XC fence judges please collect prepared thermoses

**Elevenes:** Tea, coffee or water with a shortbread or ginger biscuit – which will be delivered on the Bun Run between 10.00am and 11.00am

**Lunch:** A choice of ROLLS:

1. Ham and salad
2. Cheese and pickle
3. Coronation chicken
4. Egg mayo and cress

Or

A choice of SALADS:

1. Greek
2. Buckwheat broad bean and pea
3. Pasta with tomato and Basil

Plus a packet of plain potato crisps, a portion of fresh fruit, a butter enriched luxury cookie  
Bottled water will be freely available, please be reminded to bring your own refillable water bottles with you

**Gluten free and vegan alternatives can be provided BY ARRANGEMENT in advance**

**Afternoon Bun Run:** Tea, coffee or water with a shortbread or ginger biscuit

**Tea:** At the end of your volunteering sessions, all volunteers are requested to return their tabards to the **Volunteers & Officials Tent**, where you will be offered tea, coffee or water and a choice of cake – lemon drizzle, cherry and almond, chocolate brownie as well as an opportunity to meet other volunteers and catch up with friends

**Please ensure you make any allergies known to the Catering Team. Allergy advice will be on the individually wrapped items – please check carefully**

## TRAINING VIDEOS – Fence Judges

Please ensure you have watched in full the briefing videos before the day. These are also available to view on Rosterfy and The Pony Club website

[Fence Judge Briefing Part 1](#)

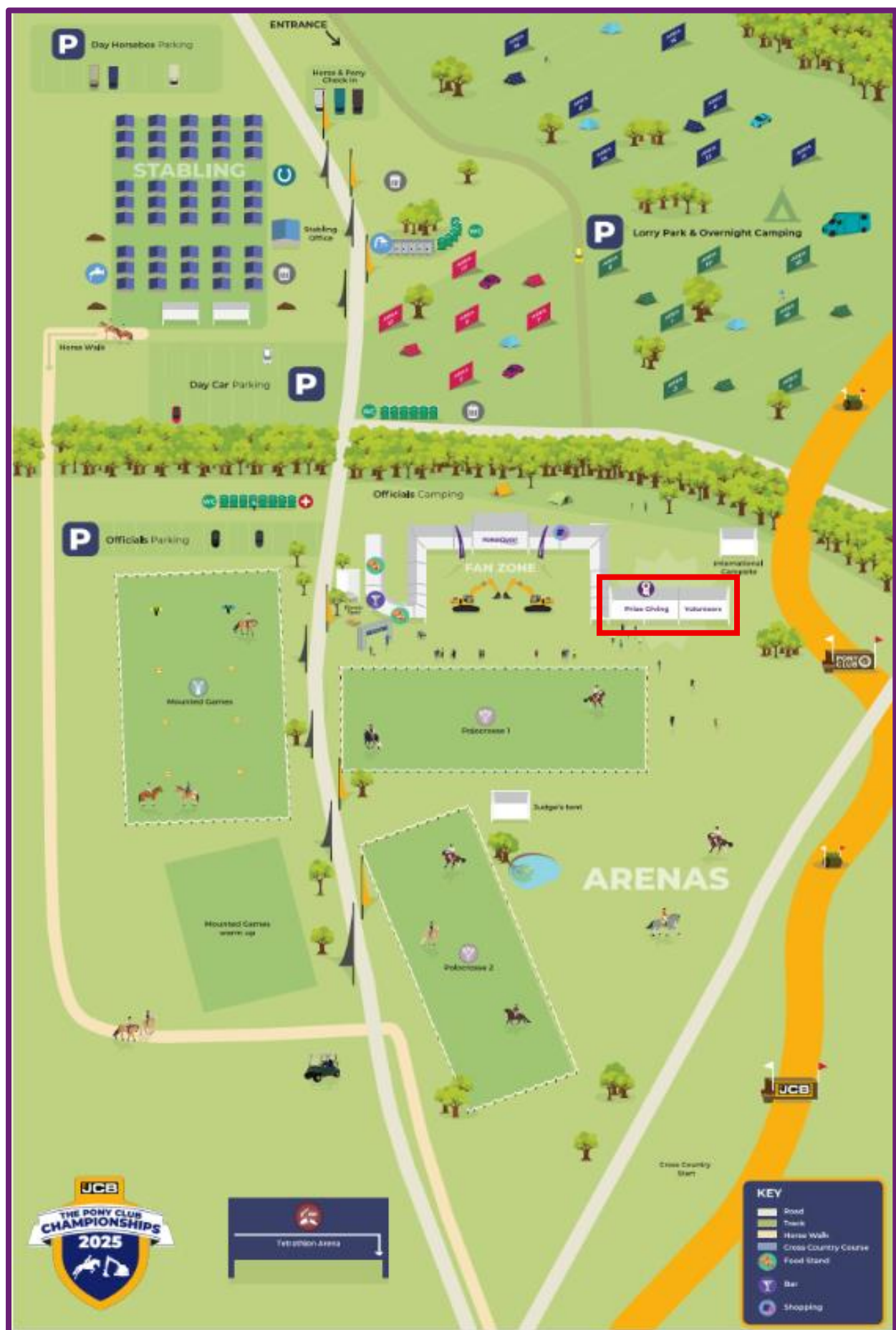
[Fence Judge Briefing Part 2](#)

[Fence Judge Briefing Part 3](#)

## GENERAL INFORMATION

- **Address:** Village Road, Offchurch Bury, Warwickshire, CV33 9AW
- **What3Words:** served.overheat.sprouts
- Follow the link to The Pony Club [JCB Championships Volunteer](#) website and Rosterfy login to check your shift detail and latest information
- Make sure your details are up to date on Rosterfy to be entered into the Volunteer Prize Draw for tickets to London International Horse Show 2025
- Scan the QR code at the registration desk to join The Pony Club JCB Championships WhatsApp group for up to the second information

## Site Map Friday 8<sup>th</sup> August – Sunday 10<sup>th</sup> August 2025



Prize Giving Marquee and Volunteers & Officials Tent



## Site Map Tuesday 12<sup>th</sup> August – Saturday 16<sup>th</sup> August 2025



Prize Giving Marquee and Volunteers & Officials Tent

# Lunch & Refreshment Delivery Route Zones 12<sup>th</sup> August – 16<sup>th</sup> August 2025

