



**Thank you for volunteering! Your support is vital to the success of this event.
Please follow the plan below to ensure a smooth and enjoyable day**

BEFORE THE DAY

- Make sure you have viewed any training videos – Please see links below

ARRIVAL

- Arrive on site no later than 20 minutes before your shift starts
- This allows time for check-in and preparation

REGISTRATION

- Head to the Prize Giving Marquee upon arrival
- Sign in with the Volunteer Co-ordinator
- Buggy Drivers – Ensure you have your Driving Licence with you
- Collect your
 - Hi-vis tabard (must be worn at all times while on duty)
 - Select your breakfast and/or collect your packed lunch

DURING YOUR SHIFT

- Arrive at your station in good time. If you are taking over the role from another volunteer allow time for them to hand over any information that you may need
- Follow the instruction provided by your Team Leader or the Volunteer Co-ordinator
- If you have any questions or issues, return to the Prize Giving Marquee or contact the Volunteer Co-ordinator

END OF THE DAY

- Sign out with the Volunteer Co-ordinator in the Prize Giving Marquee
- Return your hi-vis tabard
- Enjoy a cup of tea or coffee and a slice of cake with your fellow volunteers

TOP TIPS FOR THE DAY

- Wear comfortable footwear and weather appropriate clothing – Don't forget your sun block!
- Stay hydrated – water will be supplied throughout the day, of course, you are welcome to bring your own refreshments too
- Take breaks – a Relief Volunteer will cover your role while you take a break
- Please feel free to visit the Volunteers & Officials Tent and enjoy a cup of tea or coffee, and a slice of cake, it's the perfect spot to meet other volunteers and have a well-earned break!
- Make a note of the Volunteer Co-ordinator's contact number: 07951 036 875 – TEXT ONLY
- Enjoy the atmosphere and enjoy yourself, thank you for being part of the Champs Volunteer Team and making it possible to run this fantastic event!

CATERING

Breakfast: A welcome coffee or tea with either Bacon Butty or a pastry from 7.30am - 9.00am. Choose and pack your lunch which will be delivered to you between 12 noon and 1.15 pm XC fence judges please collect prepared thermoses

Elevenes: Tea, coffee or water with a shortbread or ginger biscuit – which will be delivered on the Bun Run between 10.00am and 11.00am

Lunch: A choice of ROLLS:

1. Ham and salad
2. Cheese and pickle
3. Coronation chicken
4. Egg mayo and cress

Or

A choice of SALADS:

1. Greek
2. Buckwheat broad bean and pea
3. Pasta with tomato and Basil

Plus a packet of plain potato crisps, a portion of fresh fruit, a butter enriched luxury cookie
Bottled water will be freely available, please be reminded to bring your own refillable water bottles with you

Gluten free and vegan alternatives can be provided BY ARRANGEMENT in advance

Afternoon Bun Run: Tea, coffee or water with a shortbread or ginger biscuit

Tea: At the end of your volunteering sessions, all volunteers are requested to return their tabards to the **Volunteers & Officials Tent**, where you will be offered tea, coffee or water and a choice of cake – as well as an opportunity to meet other volunteers and catch up with friends

Please ensure you make any allergies known to the Catering Team. Allergy advice will be on the individually wrapped items – please check carefully

TRAINING VIDEOS – Fence Judges

Please ensure you have watched in full the briefing videos before the day. These are also available to view on Rosterfy and The Pony Club website

[Fence Judge Briefing Part 1](#)

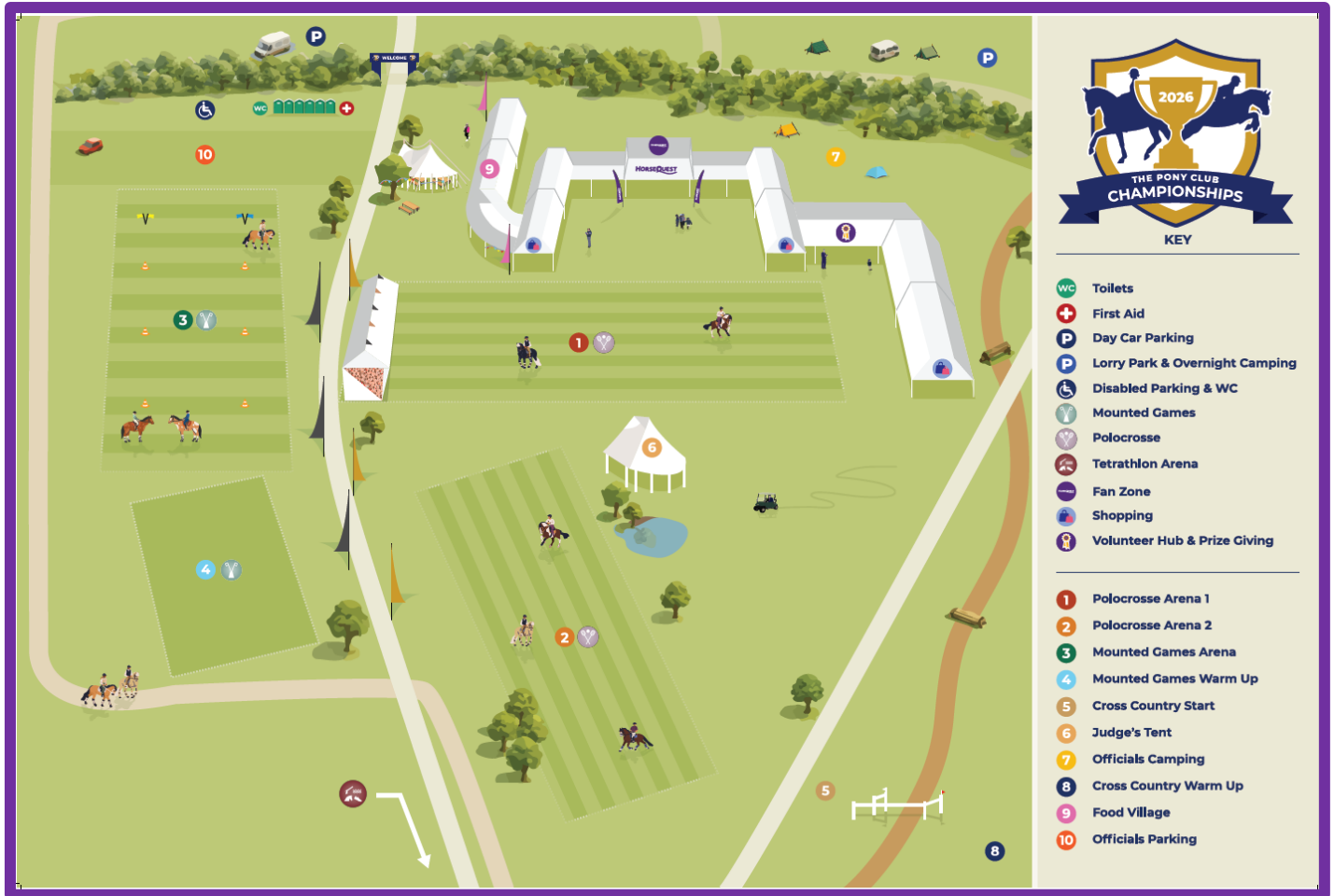
[Fence Judge Briefing Part 2](#)

[Fence Judge Briefing Part 3](#)

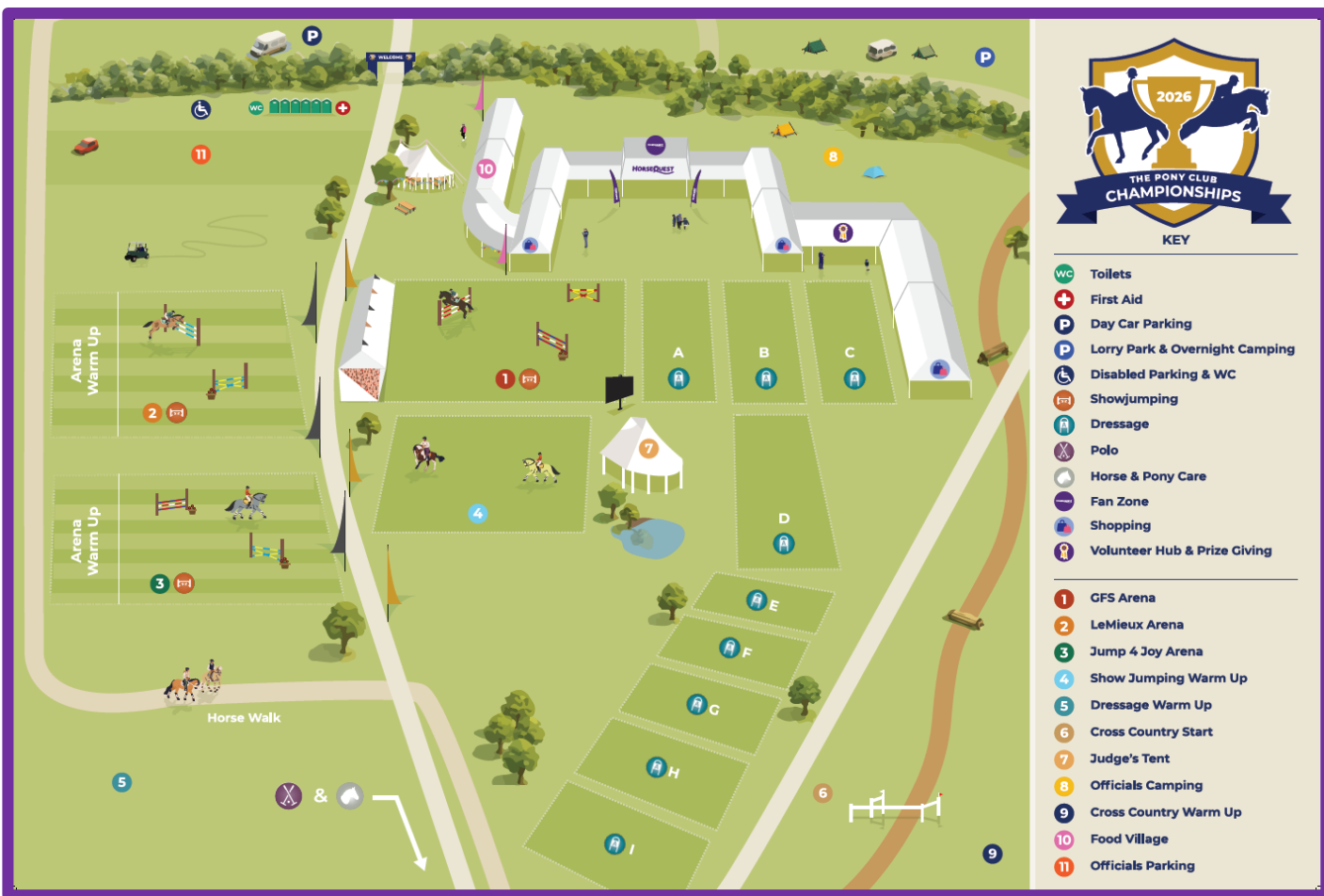
GENERAL INFORMATION

- **Address:** Village Road, Offchurch Bury, Warwickshire, CV33 9AW
- **What3Words:** served.overheat.sprouts
- Follow the link to [The Pony Club](#) website and Rosterfy login to check your shift detail and latest information
- Make sure your details are up to date on Rosterfy to be entered into the Volunteer Prize Draw – there are some fabulous prizes up for grabs!
- Scan the QR code at the registration desk to join The Pony Club Championships WhatsApp group for up to the second information

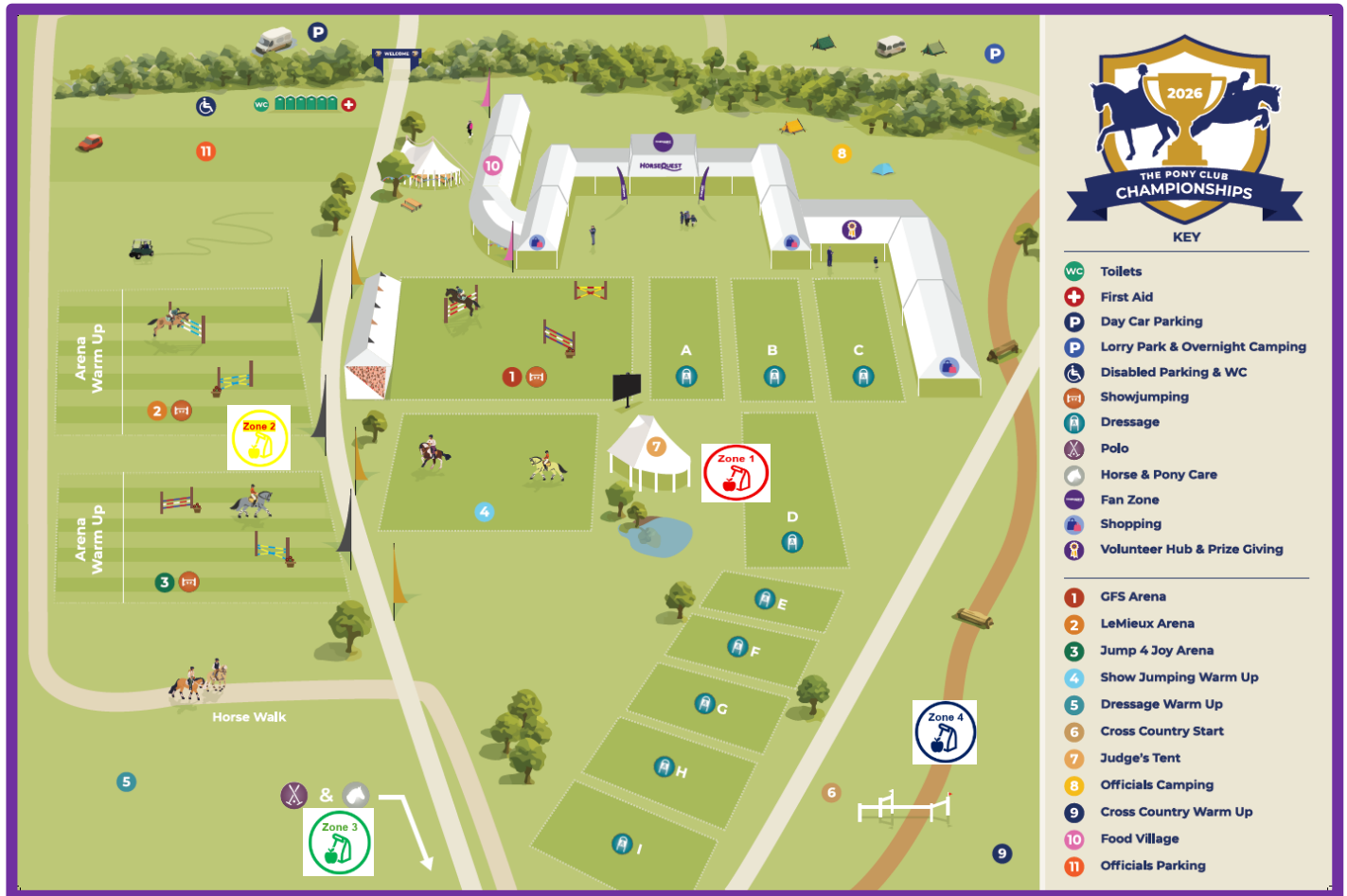
Site Map Friday 14th August – Sunday 16th August 2026



Site Map Tuesday 18th August – Saturday 22nd August 2026



Lunch & Refreshment Delivery Route Zones Tuesday 18th August – Saturday 22nd



ZONE 1 Drop off near the Dressage Judges Tent

ZONE 2 Drop off around the Show Jumping Rings

ZONE 3 Drop off at Horse & Pony Care

ZONE 4 Drop off along the XC route